

Volunteer Application Form

A volunteer application form assists the process of recruitment and screening of volunteers by gathering information about an individual's suitability for a given volunteer role. An application form should be clearly laid out, avoid employment terminology and only seek relevant information about the applicant. The level of detail will vary from organisation to organisation. We highly recommend developing a volunteer application form specifically for volunteers and advise against using an employee application form. Below is a sample volunteer application form that can be adapted to suit your organisation.

Volunteer Application Form					
Surname:		First Name:			
Address:					
Telephone:		Today's Date:			
Email:					
Gender	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>	
Age Group	Under 18	<input type="checkbox"/>	18-25	<input type="checkbox"/>	26-40 <input type="checkbox"/> 41-55 <input type="checkbox"/> Over 55 <input type="checkbox"/>
Please select the area you wish to volunteer in: <i>(include opportunities specific to your organisation)</i>					
Please tell us why do you want to volunteer with our organisation?					
Please tell us what you hope to gain from your experience with us?					
Please tell us about any educational background, work or volunteering experience that would be relevant to the volunteer role you are applying for.					

If you have volunteered before, please give details of where you have volunteered, for how long and describe your volunteer role.

What hobbies, skills, special interests or qualities do you have that may be relevant to the volunteer role you are applying for?

When are you available to volunteer? (Please specify days, times and the length of commitment you would like to make)

References: Please supply us with the names of two referees (non-relatives)

Name:	Name:
Address:	Address:
Email:	Email:
Telephone:	Telephone:

Do you have any special needs you would like to share with us?

Any other comments:

Please return to: enter your organisation's name and address here

***Note:** Garda Vetting is a requirement for all/some volunteer roles within our organisation

